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CONFIDENTIAL

DTR
LIAIS-3-1-2
TLO Meetings

MINUTES

TRAINING OFFICERS MEETING

at

Document No. 30

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1783

Date: 1 Feb 78 By: gr

Thursday
19 Aug 54

Attendance:

1. One-Day Capsule Courses:

expressed appreciation for the series of one-day capsule courses and asked for tentative dates for subsequent capsule offerings. agreed that 14-15 September seemed a satisfactory time for an Air Operations capsule. Presumably, a Sabotage capsule will follow. There was some discussion on working out similar programs for E & E and Stay-behind.

2. Proposed Week-end Meeting with Operations Officers:

There was unanimous agreement by personnel on the merits of participating in discussions with a selected group of Operations Officers and Staff officials. recommended that the scheduled week-end meeting be deferred until a break in the weather, probably around late September.

3. Training Requirements of the Clandestine Services:

It was reported by that he had been requested to determine the percentage of people on FI Staff who will be in training. He reported that this was an effort to project training plans in an orderly fashion and establish some continuing percentage in training status.

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4. Maritime Training in the Field:

25X1A [redacted] announced that he was making a report to Mr. Baird on the Maritime shipment to the Far East.

5. Course Titles:

The Clandestine Services Committee is planning to recommend changes in Course Titles. There is objection to using the word "basic" in operations training courses, and there was agreement that the Clandestine Fieldcraft Activities Course, as a title, was awkward and misnamed. It was recommended that "Border Crossing" might have more eye appeal.

25X1A [redacted] urged the Committee to consider these recommended changes in Course Titles in the immediate future, before the consolidated Catalog is prepared for the printer in early September. [redacted] also explained the format of the proposed Catalog. 25X1A

6. Proposed Pre-testing for Administration Courses:

25X1A [redacted] announced that the Clandestine Services Committee is agreeable to mandatory pre-testing for the administration courses and the Committee plans to attempt to convince the Divisions that pre-testing would be desirable. There was discussion between [redacted] on whether failure in pre-testing would rule out students for administrative courses. 25X1A

7. Tentative Admission into Courses by Chief Instructors:

25X1A Incidents were mentioned by [redacted] wherein normal procedures for admission to courses had been by-passed. Chief Instructors had been approached by individuals regarding course vacancies and because of misunderstandings the "student" presumed he had been accepted for enrollment. [redacted] promised to bring up this matter at an OTR Staff Meeting. 25X1A

8. Representative of OTR at 20 August Division Officer's Meeting:

25X1A [redacted] mentioned the agenda items to be discussed at the meeting with Geographic Division TIO's. [redacted] was invited to attend. 25X1A

9. CFA and Associated Courses:

25X1A [redacted] briefly discussed the six one-week phases of the CFA. It was agreed that [redacted] personnel were capable at present of presenting the one-week phases in any combination needed. It was also believed that when the complete course was being offered the schedule should not be interrupted to present one or more phases. 25X1A

25X1A [redacted] announced that a memorandum has been addressed to the Office of Training indicating probable requirements by the FE Division for training of personnel in the [redacted] phases. 25X1A

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10. Revised Mail Procedures:

25X1A

██████████ reported on the experiments conducted to eliminate any delay at the base in providing mail service to the trainees. It now takes about three-quarters of an hour from the time mail is received ██████████ until 25X1A students receive it. After comparing time, effort, and expenditures it was

25X1A

25X1C

25X1A

11. Arrangements for ██████████ :

25X1A

25X1A

25X1A

██████████ announced that agreement had been reached within OTR to limit DD/P training contacts ██████████ to two headquarters points, (1) ██████████ office on policy matters or other items requiring decisions such as establishment of quotas for tours, etc., and (2) the Administrative Staff of OTR for normal support matters. These changes will be doubly beneficial. Mr. ██████████ office has already been established as an official contact point of communications in both directions is logical. On the other hand the Administrative Staff is competent and stands ready to assist on support arrangements.

25X1A

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- A. The group reconvened in the afternoon and discussed the coverage of Phase III. ██████████ satisfactorily answered a number of questions raised by Mr. ██████████

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